



COLUMBINE KNOLLS RECREATION DISTRICT



6191 W. PLYMOUTH DRIVE, LITTLETON, CO 80128
(303) [979-5120 kwallace@ckrd.org](mailto:kwallace@ckrd.org)
www.ckrd.org

July 15, 2026

1. CALL TO ORDER

Meeting was called to order 7:32pm

LOCATION: 6191 W. Plymouth Drive, Littleton, CO 80128

ROLL CALL

i. Board Members Present In person:

1. Matt Bussmann – Not present
2. Matt Hale – In person
3. Andrew Garver – In person
4. Sara Heald – In person
5. Ashley Kennedy – Not present

ii. CKRD STAFF:

1. Kathy Wallace – In person

iii. Attorney:

1. Paul Rufien – Not present

2. AGENDA ADDITIONS: No addition to the agenda.

3. APPROVAL OF MINUTES: Sara motioned to approve as submitted and Andrew second the minutes. Minutes are approved.

4. PUBLIC COMMENT: Fritz from USTA Colorado talking about tennis. Has a long standing history in working with Columbine Knolls at Marker Park in the founding days around tennis. Currently columbine knolls league play is 15 team as well as 15 JTT players. For the district these are good numbers. The goal was to discuss a partnership and there ability help with small grants and infrastructure improvements.

5. CORRESPONDENCE: Received a Jefferson County distribution for property taxes. Also received a letter from parents over swim team and how the swim team board is handled going forward.

6. REPORTS: Board Members

1. **Andrew:** (Projects/Bids): Nothing to report
2. **Matt H.:** (Any/Financials): Nothing to report.
3. **Matt B.:** (Parks/Playgrounds): Not present
4. **Sara:** (Regulation/Compliance): Nothing to report
5. **Ashley:** (Any Topic): Not present

Financial Report: Year-to-date financial performance is favorable for this time of year, supported by membership revenue and distributions from Jefferson County. Overall, financial results remain strong and are tracking in line with budget.

Director's Report: See Exhibit A below – discussed items in the report.



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Unfinished Business

- a. Community Engagement
- b. Yes committee -select chairman and treasurer
- c. Marker Park playground reduction
- d. CKST – Need to address responsibility

New Business

- a. Select dates and locations for public meetings

ANNOUNCEMENTS:

- a. *Next meeting: August 5, 2026 at 7:30pm*

9. **ADJOURNMENT:** *The regular meeting adjourned at 8:46pm*

Respectfully submitted by: Matt Hale



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Exhibit A

Financial Report:

Checking: \$619,639

FBO CKST: \$11,101

CTF: \$79,660

Colorado Trust: \$237,877

1. Administrative

- a. July 6: Out sick.
- b. July 10: Toured the pool with Architerra and Councilman Hunsaker to discuss district projects. Awaiting proposal. \$10-12MM to potentially do a complete pool overhaul/renovation.
- c. Managed daily pool operations, programming, and maintenance.
- d. Completed the fourth seasonal payroll run.
- e. Filed second quarter tax forms.
- f. Responded to an active CORA request and tracked next steps for finalization
- g. Election Form due July 24th to Jeffco

2. Parks

- a. Children pulled up timber borders around the preschool playground and retaining wall. These timbers were scheduled for future removal, so they were disposed of early.
- b. Monitoring irrigation at both parks to maintain turf under drought conditions. Analyzed water usage.

3. Tennis

- a. Submitted requested information to USTA to continue Tennis Court Design Services.
- b. Installed five replacement windscreens at Marker Park, Courts 1–4.
- c. The Junior Tennis Team is doing well; state qualifiers will be determined after next week.

4. Pool

- a. Independence Day was a success, with attendance of 437, including 268 members.
- b. Session 4 swim lessons are underway. Holiday travel has reduced numbers, while private lessons continue to increase.
- c. Staff party is scheduled for July 27.
- d. Swim team is finishing the season at state July 24–26, with approximately 45 qualifiers.

