



COLUMBINE KNOLLS RECREATION DISTRICT



6191 W. PLYMOUTH DRIVE, LITTLETON, CO 80128
(303) [979-5120](tel:979-5120) kwallace@ckrd.org
www.ckrd.org

March 18, 2026

1. CALL TO ORDER

Meeting was called to order 7:33pm

LOCATION: 6191 W. Plymouth Drive, Littleton, CO 80128

ROLL CALL

- i. Board Members Present In person:
 1. Matt Bussmann – In person
 2. Matt Hale – In person
 3. Andrew Garver – In person
 4. Sara Heald – In person
 5. Ashley Kennedy – In person
- ii. CKRD STAFF:
 1. Kathy Wallace – In person
- iii. Attorney:
 1. Paul Rufien – Not in attendance

2. AGENDA ADDITIONS: Nothing to add

3. APPROVAL OF MINUTES: Sara motioned to approve as submitted and Matt H. second the minutes. Minutes are approved.

4. PUBLIC COMMENT: No Comments or additional attendance.

5. CORRESPONDENCE: We received our first distribution for property taxes.

6. REPORTS: Board Members

1. **Andrew:** (Projects/Bids): Nothing to report
2. **Matt H.:** (Any/Financials): Nothing to report
3. **Matt B.:** (Parks/Playgrounds): Nothing to report
4. **Sara:** (Regulation/Compliance): Nothing to report
5. **Ashley:** (Any Topic): Nothing to report

Financial Report: We received our first property tax distributions. The financials are tracking to budget for this time of year.

Director's Report: See Exhibit A below



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Unfinished Business

- a. Planning and Zoning (Location and extent) waiver

New Business

- a. Community Engagement plan – Discussed potential survey question to share information on the district.
- b. 2025 Audit Exemption – We fall under the revenue requirements for an audit and we will submit an exemption with our auditor.

ANNOUNCEMENTS:

- a. *Next meeting April 1, 2026, at 7:30pm*

9. **ADJOURNMENT:** *The regular meeting adjourned at 8:25pm*

Respectfully submitted by: Matt Hale



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Exhibit A

Financial Report:

Checking: \$345,412 (includes Jeffco Distribution: \$176,146)
FBO CKST: \$114,683
CTF: \$75,595 (includes CTF Contribution: \$5,304)
Colorado Trust: \$235,774

1. Administrative

- a. Registration software running normally after the outage
- b. Submitted Location and Extent waiver to expedite the permitting process with Jefferson County Planning & Zoning for Marker Park updates.
- c. March 5th Jeffco Vision Safety Action Plan
- d. March 10th SDA legislative briefing
 - i. SB 26- 117 aims to reinstate the prohibition of non-cash payments for lottery tickets and the online app (under consideration)
 - ii. SB 26-060 Mental Health Training in Concussion Education- requires coaches to take annual training-(2nd reading passed)
 - iii. HB26-1209 temporary reduction of property taxes (lost)
- e. March 12th Met with 110% to lay out community engagement plan and survey questions
- f. March 13th IT repaired QB update issues
- g. March 16th CKST -Meet Schedule, May 30, June 6, possibly July 18th to help with State
- h. 2025 CTF Status and Spending report submitted to DOLA
- i. Submitted Marketing Ad in all area HOA newsletters for April distribution
- j. Upcoming
 - i. March 23rd & 24th Employee Interviews
 - ii. March 25th meeting with permit planner
 - iii. LGT March 27th-30th

2. Parks

- a. 811 gave all clear to dig the new irrigation line at Marker Park near frost street

3. Tennis

- a. CHS JV team practicing at Marker Park M-F 4-6pm
- b. Created & distributed JTT marketing materials at area schools

4. Pool

- a. Pool boilers cleaned and serviced for the season
- b. Emergency equipment inventoried for replacement or updates
- c. Review & prepare lesson plans for LGT classes

