



COLUMBINE KNOLLS RECREATION DISTRICT



6191 W. PLYMOUTH DRIVE, LITTLETON, CO 80128
(303) 979-5120 kwallace@ckrd.org
www.ckrd.org

May 20, 2026

1. CALL TO ORDER

Meeting was called to order 7:32pm

LOCATION: 6191 W. Plymouth Drive, Littleton, CO 80128

ROLL CALL

- i. Board Members Present In person:
 - 1. Matt Bussmann – absent
 - 2. Matt Hale – In person
 - 3. Andrew Garver – In person
 - 4. Sara Heald – In person
 - 5. Ashley Kennedy – In person
- ii. CKRD STAFF:
 - 1. Kathy Wallace – In person
- iii. Attorney:
 - 1. Paul Rufien – In person

2. AGENDA ADDITIONS: Nothing to add

3. APPROVAL OF MINUTES: Matt H. motioned to approve as submitted and Andrew second the minutes. Minutes are approved.

4. PUBLIC COMMENT: No Comments or additional attendance.

5. CORRESPONDENCE: Received emails about dandelions at MP and working to mow to keep them under control.

6. REPORTS: Board Members

- 1. **Andrew:** (Projects/Bids): Nothing to report
- 2. **Matt H.:** (Any/Financials): Nothing to report
- 3. **Matt B.:** (Parks/Playgrounds): Not in attendance
- 4. **Sara:** (Regulation/Compliance): Nothing to report
- 5. **Ashley:** (Any Topic): Nothing to report

Financial Report: Year-to-date financial performance is favorable for this time of year, supported by membership revenue and distributions from Jefferson County. Overall, financial results remain strong and are tracking in line with budget.

Director's Report: See Exhibit A below



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Unfinished Business

- a. Community Engagement plan- This is in the community newsletter and will be posted to different social media channels.
- b. Denver Water Budget – We have to reduce water usage and waiting on paper work to sign.

New Business

- a. Stifel Public finance-presentation – Stifel team presented on the process of potentially issuing a bond for recreational district improvements.

ANNOUNCEMENTS:

- a. *Next meeting: June 3, 2026 at 7:30pm*

9. **ADJOURNMENT:** *The regular meeting adjourned at 9:00pm*

Respectfully submitted by: Matt Hale



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Exhibit A

Financial Report:

Checking:	\$513,971
FBO CKST:	\$10,925
CTF:	\$75,943
Colorado Trust:	\$237,235

1. Administrative
 - a. QB issues resolved
 - b. Community Survey added to the Voice newsletter, it still needs to go out digitally
 - c. Switched out old computer at front desk with another desktop that had windows 11 on it and reconfigured it
2. Parks
 - a. First full mow of the season was met with mixed reviews on Mother's Day.
 - b. Professional graffiti removal needed at MP on the sidewalk near playground pavilion. Pressure washing unsuccessful.
 - c. Troubler shooting MP irrigation- Isolated a valve issue that was presenting as mainline break
 - d. Branch clean up from snowstorm
 - e. Backflow testing completed at all locations
3. Tennis
 - a. Adult leagues continue throughout the summer at Marker Park.
 - b. The Junior Tennis Team starts practice June 1st, 26 players, 5 teams
 - c. North & South Windscreens dropped for season, still waiting on new windscreens
4. Pool
 - a. All Staff meeting and pool set up 5/11
 - b. Pool set up for summer and repairs complete
 - i. Heater bearing assembly repaired
 - ii. Baby pool leaks patched, new flow meter installed
 - iii. Hair strainer basket lid located and replaced
 - iv. Concrete deck patch completed for ladder
 - c. Lifeguard Training completed. All Staff will be onboarded by Friday
 - d. Slide inspection completed
 - e. Swim Team practice began, 150 swimmers, 3 coaches & 10 volunteer junior coaches
 - i. Met with coaches to outline expectations more clearly

