



COLUMBINE KNOLLS RECREATION DISTRICT



6191 W. PLYMOUTH DRIVE, LITTLETON, CO 80128
(303) 979-5120_kwallace@ckrd.org
www.ckrd.org

August 5, 2026

1. CALL TO ORDER

Meeting was called to order 7:32pm

LOCATION: 6191 W. Plymouth Drive, Littleton, CO 80128

ROLL CALL

- i. Board Members Present In person:
 - 1. Matt Bussmann – In person
 - 2. Matt Hale – In person
 - 3. Andrew Garver – In person
 - 4. Sara Heald – In person
 - 5. Ashley Kennedy – Online
- ii. CKRD STAFF:
 - 1. Kathy Wallace – In person
- iii. Attorney:
 - 1. Paul Rufien – In person

2. AGENDA ADDITIONS: No addition to the agenda.

3. APPROVAL OF MINUTES: Matt motioned to approve as submitted and Andrew second the minutes. Minutes are approved.

4. PUBLIC COMMENT: Cheryl Mossier brought information about her sister who is a grant writer. There is the potential for the district to work with her. Michael Pickler attended and asked about tennis courts vs pickle ball courts.

5. CORRESPONDENCE: Nothing to report

6. REPORTS: Board Members

- 1. **Andrew:** (Projects/Bids): Nothing to report
- 2. **Matt H.:** (Any/Financials): Nothing to report.
- 3. **Matt B.:** (Parks/Playgrounds): Not present
- 4. **Sara:** (Regulation/Compliance): Nothing to report
- 5. **Ashley:** (Any Topic): Not present

Financial Report: Year-to-date financial performance is favorable, supported by membership revenue and distributions from Jefferson County. Overall, financial results remain acceptable and are tracking in line with budget.

Director's Report: See Exhibit A below – discussed items in the report.



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Unfinished Business

- a. Finalize Yes committee – working to get final individuals for committee
- b. Marker Park playground reduction – working to remove small playground due to unsafe conditions.
- c. CKST booster club revisions – working with attorney to set up structure
- d. Review bond & mill levy scenarios – discussed possible bond and mill levy combinations to improve the district.

New Business

- a. Revised Architerra proposal – Approved working with them on proposals to understand more firm costs of improvements.
- b. Schedule community outreach at pool and Marker Park next 4 weeks – going to interact with the community to help them understand the need for improvements.

ANNOUNCEMENTS:

- a. *Next meeting: August 19, 2026 at 7:30pm*

9. **ADJOURNMENT:** *The regular meeting adjourned at 8:51pm*

Respectfully submitted by: Matt Hale



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Exhibit A

Financial Report:

Checking: \$533,318.00

FBO CKST: \$9411.00

CTF: \$79,850

Colorado Trust: \$237,877

1. Administrative

- a. Architerra Community Engagement Meeting
- b. Completed the fifth seasonal payroll run. PNC bank changes created some direct deposit issues that were rectified.
- c. Filed second quarter Workman's comp.
- d. General Election Form and boundaries submitted to Jeffco
- e. Employee Evaluations
- f. Matt H. did a great job getting the marketing boards finalized and printed
- g. Matt B submitted quotes for the EDDM mailers
- h. I am in the final stages of design on 3 postcards. They are getting looked over.
- i. Met with Summit Pavement for Asphalt repairs on parking lots

2. Parks

- a. Additional timbers removed along north border of playground.
- b. Completed irrigation repairs at both parks. A significant lateral break on a 2 inch line at CK. No way to monitor excess flow.
- c. Pruned several trees in pool area and park with help from lifeguards. Columbine tree picked up the debris for us right away.

3. Tennis

- a. USTA Design Services is working on a design and budget for Marker Park.
- b. The 18U JTT took 2nd at state and 10U took 3rd. A great season.
- c. Adult leagues finish up this month and will do informal Saturday play among the teams.

4. Pool

- a. Baby pool was closed for 4 days due to pump failure.
- b. Last day of swim lessons are this Thursday August 6th.
- c. Employee party was a success, 2 employees have left for the season so far
- d. CKST took 1st place in league, and 3rd at State.
- e. Pool is open daily through August 16th, then weekends only until Labor Day.
- f. Scheduling intern Skills session and possible interviews for next year

