



COLUMBINE KNOLLS RECREATION DISTRICT



6191 W. PLYMOUTH DRIVE, LITTLETON, CO 80128
(303) [979-5120](tel:979-5120) kwallace@ckrd.org
www.ckrd.org

April 1, 2026

1. CALL TO ORDER

Meeting was called to order 7:32pm

LOCATION: 6191 W. Plymouth Drive, Littleton, CO 80128

ROLL CALL

- i. Board Members Present In person:
 1. Matt Bussmann – In person
 2. Matt Hale – In person
 3. Andrew Garver – In person
 4. Sara Heald – In person
 5. Ashley Kennedy – In person
- ii. CKRD STAFF:
 1. Kathy Wallace – In person
- iii. Attorney:
 1. Paul Rufien – Not in attendance

2. AGENDA ADDITIONS: Nothing to add

3. APPROVAL OF MINUTES: Sara motioned to approve as submitted and Andrew second the minutes. Minutes are approved.

4. PUBLIC COMMENT: No Comments or additional attendance.

5. CORRESPONDENCE: Denver water sent out info on watering restrictions.

6. REPORTS: Board Members

1. **Andrew:** (Projects/Bids): Nothing to report
2. **Matt H.:** (Any/Financials): Nothing to report
3. **Matt B.:** (Parks/Playgrounds): Nothing to report
4. **Sara:** (Regulation/Compliance): Nothing to report
5. **Ashley:** (Any Topic): Nothing to report

Financial Report: Account balances remain on track for ending Q1 and some interest received on savings accounts. The financials are tracking to budget for this time of year.

Director's Report: See Exhibit A below



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Unfinished Business

- a. Planning and Zoning (Location and extent) waiver – Discussed with Jeffco and they requested some additional information. We will submit information and wait for feedback.
- b. Community Engagement plan – Continuing to work on surveys and data to present an overview of community assets.

New Business

- a. Water Restrictions

ANNOUNCEMENTS:

- a. *Next meeting April 15, 2026, at 7:30pm*

9. **ADJOURNMENT:** *The regular meeting adjourned at 8:27pm*

Respectfully submitted by: Matt Hale



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Exhibit A

Financial Report:

Checking: \$370,130

FBO CKST: \$1,603

CTF: \$75,756

Colorado Trust: \$236,093

1. Administrative

- a. Registration software running normally after the outage
- b. 3;23-3/24 completed new employee interviews
- c. 3/25 Met with Jeffco planning and to review Location and Extent waiver and get guidance on permit requirements for a marker park project.
- d. 2025 Audit Exemption completed

2. Parks

- a. Turned on the water at Marker Park and CK park due to the high temperatures and lack of moisture.
- b. A Plummer was called in for repairs in the MP bathroom and will run new line to address low pressure.
- c. Completed irrigation repairs needed after opening the system
- d. CK park was cleaned up and mowed for Easter egg hunt
- e. Linderer dug outs were painted
- f. Door handle on storage door replaced and rekeyed with additional padlocks needed

3. Tennis

- a. Adult leagues and CHS practices continue
- b. MP Tennis courts are currently undergoing Crack Repairs
- c. Locks on tennis courts were damaged and repaired

4. Pool

- a. I picked up the new umbrella stands and umbrellas
- b. 3/27-3/29 Completed Lifeguard Training class with 22 participants, last class will be held in May

