



COLUMBINE KNOLLS RECREATION DISTRICT



6191 W. PLYMOUTH DRIVE, LITTLETON, CO 80128

(303) [979-5120 kwallace@ckrd.org](mailto:kwallace@ckrd.org)

www.ckrd.org

July 1, 2026

1. CALL TO ORDER

Meeting was called to order 7:33pm

LOCATION: 6191 W. Plymouth Drive, Littleton, CO 80128

ROLL CALL

- i. Board Members Present In person:
 - 1. Matt Bussmann – In person
 - 2. Matt Hale – In person
 - 3. Andrew Garver – In person
 - 4. Sara Heald – In person
 - 5. Ashley Kennedy – In person
- ii. CKRD STAFF:
 - 1. Kathy Wallace – In person
- iii. Attorney:
 - 1. Paul Rufien – Not present

2. AGENDA ADDITIONS: No addition to the agenda.

3. APPROVAL OF MINUTES: Andrew motioned to approve as submitted and Sara second the minutes. Minutes are approved.

4. PUBLIC COMMENT: There were comments made from those in attendance regarding swim team disagreements between the swim team board and the coaches. Those in attendance expressed concerns and the CKRD board will review information submitted.

5. CORRESPONDENCE: Denver Water letter regarding water use. Columbine Knolls Rec is over on usage for the month May, but we have a entire year water budget so we will work to address. This is due to leaks in aging sprinkler lines and we had to fill the pool in the month of May.

6. REPORTS: Board Members

- 1. **Andrew:** (Projects/Bids): Nothing to report
- 2. **Matt H.:** (Any/Financials): Comments on how we use AI or other tools to try show improvements to the pool.
- 3. **Matt B.:** (Parks/Playgrounds): Nothing to report
- 4. **Sara:** (Regulation/Compliance): Nothing to report
- 5. **Ashley:** (Any Topic): Nothing to report

Financial Report: Year-to-date financial performance is favorable for this time of year, supported by membership revenue and distributions from Jefferson County. Overall, financial results remain strong and are tracking in line with budget.

Director's Report: See Exhibit A below – discussed items in the report.



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Unfinished Business

- a. Community Engagement, Stifle available for additional questions** – Comments from Stifle regarding how to think about the proposed mill levy increase for projects needed by the District.
- b. Yes committee** – Need to form.
- c. Updated Survey responses** – Over 140 people have replied. The survey results favor upgrading facilities and supporting the rising cost to maintain/operate the pool and parks.
- d. Marker Park playground plan** – Need to remove smaller playground at Marker due to age and potential hazards with continued use.

New Business

- a. CKST Swim Team**

ANNOUNCEMENTS:

- a. Next meeting: July 15, 2026 at 7:30pm**

9. **ADJOURNMENT:** *The regular meeting adjourned at 9:22pm*

Respectfully submitted by: Matt Hale



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Exhibit A

Financial Report:

Checking: \$554,285 (\$42,791 distribution)

FBO CKST: \$14,440

CTF: \$79,474 (\$3,325 distribution)

Colorado Trust: \$237,877

Checking: \$521,561

FBO CKST: \$12,205

CTF: \$79,660

Colorado Trust: \$237,877

1. Administrative

- a. Upcoming meeting with Architerra group July 10th, to discuss park and pool improvements and what a proposal from them would include.
- b. Worked with Brad C. to come up with Marketing boards for pool events.
- c. Manage daily operations of pool, programming and maintenance
- d. Completed payroll and paid invoices

2. Parks

- a. Installed new irrigation zone at Marker Park near the cul de sack that failed last fall.
- b. Repaired 5 lateral repairs at CK Park.
- c. Football clinics have begun and Baseball has concluded, for the spring

3. Tennis

- a. Adult Leagues continue through August
- b. Junior Tennis Team is continuing through July and has added more kids to the roster
- c. Began process with USTA to get a tennis court design and project pricing through their free design services. Highlands Ranch Metro District provided information about their tennis program.

4. Pool

- a. Next big event is independence day and staff are ready
- b. Private swim lessons have really taken off this year and will likely double
- c. Baby pool chlorinator parts were replaced to keep it operational.
- d. One Headguard has reduced availability to take a year round fulltime position at their regular job.
- e. CKST Swim team board continues to work through internal conflict as new leadership has been put in place for the remainder of the season.
- f. Pool closed Thursday June 25th due to rain

