



COLUMBINE KNOLLS RECREATION DISTRICT



6191 W. PLYMOUTH DRIVE, LITTLETON, CO 80128
(303) [979-5120](tel:979-5120) kwallace@ckrd.org
www.ckrd.org

January 21, 2026

1. CALL TO ORDER

Meeting was called to order 7:31pm

LOCATION: 6191 W. Plymouth Drive, Littleton, CO 80128

ROLL CALL

- i. Board Members Present In person:
 1. Matt Bussmann – In person
 2. Matt Hale – In person
 3. Andrew Garver – In person
 4. Sara Heald – In person
 5. Ashley Kennedy – In person
- ii. CKRD STAFF:
 1. Kathy Wallace – In person
- iii. Attorney:
 1. Paul Rufien – In person

2. AGENDA ADDITIONS: No additions

3. APPROVAL OF MINUTES: Matt H. motioned to approve as submitted and Sara second the minutes. Minutes are approved.

4. PUBLIC COMMENT: No Comments or additional attendance.

5. CORRESPONDENCE: We received our first distribution of just over \$2k for ownership tax.

6. REPORTS: Board Members

1. **Andrew:** (Projects/Bids): Nothing to report
2. **Matt:** (Any/Financials): Just discussed taking out junipers at Marker Park.
3. **Matt:** (Parks/Playgrounds): Nothing to report
4. **Sara:** (Regulation/Compliance): Nothing to report
5. **Ashley:** (Any Topic): Nothing to report

Financial Report: Starting the year with little income as property and ownership taxes have not been disbursed and pool income won't start until we get closer to spring.

Director's Report: See Exhibit A below



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Unfinished Business

a. Capital Projects – looking to make improvements at marker park playgrounds. We are still getting bids and gathering information.

New Business

a. November Elections – Discussed different approaches on how to keep funding all of the recreation districts aging assets.

ANNOUNCEMENTS:

a. *Next meeting February 4, 2026, at 7:30pm*

9. **ADJOURNMENT:** *The regular meeting adjourned at 8:26pm*

Respectfully submitted by: Matt Hale



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Exhibit A

Financial Report:

Checking: \$162,570

FBO CKST: \$631.00

CTF: \$69,922

Colorado Trust: \$234,513

1. Administrative

- a. USTA Coordinator meeting Adult Tennis
- b. Secured new JTT coach for 2026 -Wayne Applehans
- c. Created tennis and swimming programs on registration site, created Resident membership, and updated district website with changes.
- d. GOCO grant meeting
- e. Finalized returning employees and sent invitations to interns who age up this year
- f. CKST board meeting
- g. Added financials to SharePoint
- h. Excel Energy set to do a safety trim on Russian olives for future removal at CK Park
- i. Preparing 2025 employee W-2 forms

